



**DR. BUU NYGREN** *PRESIDENT*  
**RICHELLE MONTOYA** *VICE PRESIDENT*

**The Navajo Nation | Yideeskáądi Nitsáhákees**

April 7, 2023

**TRANSMITTAL**

TO : Calvin Castillo, Executive Director  
 Division of Community Development (DCD)

FROM : CSM  
 Cordell Shortey, Contracting Officer  
 Contracts & Grants Section (CGS) / OMB

SUBJECT : Jeddito Chapter House, Cornfields Chapter House, KinDahLichii Chapter House, and Ganado Chapter House - ARPA Funds Allocated to Delegate James Region

**I. Information on Contract (per Original Award):**

Jeddito Chapter House, Cornfields Chapter House, KinDahLichii Chapter House, and Ganado Chapter House		U.S. Treasury American Recovery Plan Act (ARPA)	21.027
Title of Contract		Funding Agency	CFDA No. - Federal
CD-61-22	\$ 5,410,000.00	2022	03/11/2021 to 12/31/2026
Grant No.	Amount	Fiscal Year	Term - Begin and End Date

**II. Data Entered in FMIS Regarding:**

- New Contract or Grant Company No. 8059 Business Unit (K#) K211595 to K2115109
- Contract Mod No. \_\_\_\_\_
- Amt of Award \_\_\_\_\_ to \_\_\_\_\_  
AMOUNT FROM TO
- Budget Period - Extend End Date: From \_\_\_\_\_ To \_\_\_\_\_
- Other, specify: \_\_\_\_\_

**Authorizing Document - Attached:**

- Contract / Agreement - Date executed \_\_\_\_\_
- NNC / Committee Resolution - No. & Date \_\_\_\_\_
- Other, specify: NN Council Resolution CD-68-22

**III. Comments by CGS:**

Budget received on March 10, 2023 is authorized for implementation pursuant to FY 2023 NN BIM Appendix L Section II. B. and concurred by Navajo Nation Fiscal Recovery Fund (NN FRF) Office by memorandum of February 27, 2023. Delay in processing is due to incorrect object codes being budgeted, NN FRF Office corrected budget on April 5, 2023.

Attachment  
 Copy: Contract files  
 Contract Accounting / OOC / DPM  
 Tom Platero, Executive Director - NN FRF Office

*Handwritten signature*

Revised February 2023



**DR. BUU NYGREN** *PRESIDENT*  
**RICHELLE MONTOYA** *VICE PRESIDENT*

The Navajo Nation | Yideeskáadi Nitsáhákees

**MEMORANDUM**

**TO :** Dominic Beyal, Executive Director  
 Navajo Nation Office of Management & Budget

Cordell Shortey, Contracting Officer  
 Navajo Nation Office of Management & Budget

**FROM :** *Lisa Jymm*  
 Lisa Jymm, Deputy Executive Director  
 Navajo Nation Fiscal Recovery Fund Office

**DATE :** February 27, 2023

**SUBJECT :** CD-61-22 – Allocation of \$7,110,000 in Navajo Nation Fiscal Recovery Funds per Delegate Vince James Delegate Region.

The Navajo Nation Fiscal Recovery Fund Office (NNFRFO) is requesting business units equaling \$7,110,000 per CD-61-22, Exhibit A, as listed in the table below:

No.	Description	Category	\$
1	Jeddito Chp House Wiring	2.18	\$350,000.00
2	Jeddito Chp Bathroom Additions	1.14	\$400,000.00
3	Jeddito Chp House Renovation	2.22	\$260,000.00
4	Jeddito Chp Cemetery Construction and Renovation	6.1	\$185,000.00
5	Jeddito Chp Housing Renovations	2.18	\$595,000.00
6	Steamboat Chp Warehouse Project	1.14	\$220,000.00
7	Steamboat Chp Scattered Water Line II	5.15	\$1,480,000.00
8	Cornfields Chp PPE/Food Supply Storage Building	1.14	\$150,000.00
9	Cornfields Chp Heating Source Assistance program	2.2	\$95,000.00
10	Cornfields Chp Navajo Station Phase IV Powerline Extension	2.18	\$225,000.00
11	Cornfields Chp Septic Tank Operation and Maintenance Cost	5.5	\$95,000.00
12	Cornfields Chp Cemetery Fencing	6.1	\$75,000.00
13	Cornfields Chp Technology Upgrade	3.5	\$35,000.00
14	Cornfields Chp Food Assistance Program	2.1	\$65,000.00
15	KinDahLichii Chp Renovation	1.4	\$498,000.00
16	KinDahLichii Chp Bathroom Additions	1.14	\$682,000.00
17	Ganado Chp Waterline Extension Project	5.13	\$1,700,000.00
<b>TOTAL:</b>			<b>\$7,110,000</b>

*K211595*  
*K211596*  
*K211597*  
*K211598*  
*K211599*  
  
*K2115100*  
*K2115101*  
*K2115102*  
*K2115103*  
*K2115104*  
*K2115105*  
*K2115106*  
*K2115107*  
*K2115108*  
*K2115109*

Page 2 of 2  
Memo dated 2/27/23  
RE: \$7.1M for Delegate James' Region

Due to the change in administration, FRFO is in the process of providing these project documents contained in this resolution to the newly appointed DCD Division Director for his review, acknowledge and signature. Attached are copies of the resolution with updated signatures and documents.

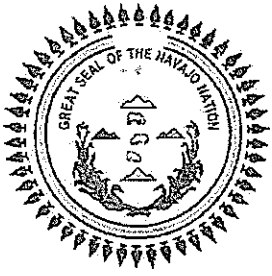
FRFO will be forwarding these documents to OMB, upon obtaining the signature of the current DCD Director Calvin Castillo, to set-up the new business units in FMIS/JDE.

If you have any questions, please feel free to contact me by phone at (928) 309-5535 or by email at [ljymm@navajo-nsn.gov](mailto:ljymm@navajo-nsn.gov). Thank you.

CC: Germaine Jones, Deputy Contracting Officer, OMB  
Christine Chavez, Director, Contract Acctg/OOC

# Cornfields Chp Food Assistance Program

NNDOJ  
Initial Eligibility  
Determination



**NAVAJO NATION DEPARTMENT OF JUSTICE**  
*OFFICE OF THE ATTORNEY GENERAL*

DOREEN N. MCPAUL  
Attorney General

KIMBERLY A. DUTCHER  
Deputy Attorney General

**DEPARTMENT OF JUSTICE**  
**INITIAL ELIGIBILITY DETERMINATION**  
**FOR NAVAJO NATION FISCAL RECOVERY FUNDS**

RFS/HK Review #: HK0231

Date & Time Received: 11/21/22 15:00

Date & Time of Response: 5 December, 2022; 4:47 pm

Entity Requesting FRF: Cornfields Chapter

Title of Project: Food Assistance Program

Administrative Oversight: Division of Community Development

Amount of Funding Requested: \$65,000

**Eligibility Determination:**

- FRF eligible  
 FRF ineligible  
 Additional information requested

**FRF Eligibility Category:**

- (1) Public Health and Economic Impact       (2) Premium Pay  
 (3) Government Services/Lost Revenue       (4) Water, Sewer, Broadband Infrastructure

U.S. Department of Treasury Reporting Expenditure Category: 2.1 Household Assistance:


Food Programs \_\_\_\_\_

Returned for the following reasons (Ineligibility Reasons / Paragraphs 5. E. (1) - (10) of FRF Procedures):

- |  |  |
|--|--|
| <input type="checkbox"/> Missing Form  | <input type="checkbox"/> Expenditure Plan incomplete                     |
| <input type="checkbox"/> Supporting documentation missing  | <input type="checkbox"/> Funds will not be obligated by 12/31/2024       |
| <input type="checkbox"/> Project will not be completed by 12/31/2026                                     | <input type="checkbox"/> Incorrect Signatory                             |
| <input type="checkbox"/> Ineligible purpose  | <input type="checkbox"/> Inconsistent with applicable NN or federal laws |
| <input type="checkbox"/> Submitter failed to timely submit CARES reports                                 |  |
| <input type="checkbox"/> Additional information submitted is insufficient to make a proper determination |  |

Other Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Name of DOJ Reviewer: Adjua Adjei-Danso

Signature of DOJ Reviewer:  \_\_\_\_\_

Disclaimers: An NNDOJ Initial Eligibility Determination will be based on the documents provided, which NNDOJ will assume are true, correct, and complete. Should the Project or Program change in any material way after the initial determination, the requestor must seek the advice of NNDOJ. An initial determination is limited to review of the Project or Program as it relates to whether the Project or Program is a legally allowable use – it does not serve as an opinion as to whether or not the Project or Program should be funded, nor does it serve as an opinion as to whether or not the amount requested is reasonable or accurate.

Appendix A

Per

BFS-31-21



**THE NAVAJO NATION  
FISCAL RECOVERY FUNDS REQUEST FORM & EXPENDITURE PLAN  
FOR GOVERNANCE-CERTIFIED CHAPTERS**

**Part 1. Identification of parties.**

Governance-Certified Chapter requesting FRF: Cornfields Chapter Date prepared: 09/18/2022

Chapter's P.O. Box 478 phone & email: (928) 755-5912 aearle@nnchapters.org  
mailing address: Ganado, Arizona 86505 website (if any): \_\_\_\_\_

This Form prepared by: Alfreda Earle phone/email: (928) 755-5912 aearle@nnchapters.org  
Alfreda Earle, Chapter Manager (928) 755-5912 aearle@nnchapters.org  
CONTACT PERSON'S name and title CONTACT PERSON'S info

Title and type of Project: Food Assistance Program

Chapter President: Morgan Cleveland, Sr. phone & email: (928) 755-5912

Chapter Vice-President: Wallace James, Jr. phone & email: (928) 755-5912 wjamesjr@naataanii.org

Chapter Secretary: Caleb Roanhorse phone & email: cr.horse@yahoo.com

Chapter Treasurer: Caleb Roanhorse phone & email: \_\_\_\_\_

Chapter Manager or CSC: Alfreda Earle phone & email: (928) 755-5912 aearle@nnchapters.org

DCCD/Chapter ASO: Toni Mina phone & email: (928) 654-3933 tmina@nndcd.org

List types of Subcontractors or Subrecipients that will be paid with FRF (if known): Cornfields Chapter  
\_\_\_\_\_  document attached

Amount of FRF requested: 65,000.00 FRF funding period: September 30, 2022 - December 31, 2026  
indicate Project starting and ending/deadline date

**Part 2. Expenditure Plan details.**

(a) Describe the Program(s) and/or Project(s) to be funded, including how the funds will be used, for what purposes, the location(s) to be served, and what COVID-related needs will be addressed:

This project will fund the Food Assistance Program. This program will help mitigate the extraordinarily high levels of hunger and hardship. The assistance will respond to the alarming growth in food hardship due to the on-going COVID-19 crisis, which as disproportionately affected households especially with children. Many household continue to struggle to put enough food on the table. The funds will also be used to hire workers to assist the Chapter in carrying out the program.

document attached

(b) Explain how the Program or Project will benefit the Navajo Nation, Navajo communities, or the Navajo People:

The COVID-19 Pandemic has caused immeasurable economic hardships for many families. The Food Assistance Program will help put food on the table and bring some measure of relief to many families as we continue to navigate these unprecedented times.

document attached

(c) A prospective timeline showing the estimated date of completion of the Project and/or each phase of the Project. Disclose any challenges that may prevent you from incurring costs for all funding by December 31, 2024 and/or fully expending funds and completing the Program(s) or Project(s) by December 31, 2026:

APPENDIX A

The project will have funds encumbered no later than December 31, 2024 and will be fully expended by December 31, 2026.

document attached

(d) Identify who will be responsible for implementing the Program or Project:

Cornfields Chapter.

document attached

(e) Explain who will be responsible for operations and maintenance costs for the Project once completed, and how such costs will be funded prospectively:

document attached

(f) State which of the 66 Fiscal Recovery Fund expenditure categories in the attached U.S. Department of the Treasury Appendix 1 listing the proposed Program or Project falls under, and explain the reason why:

The project is covered under Expenditure Category 2.3 Negative Economic Impacts, Household Assistance. This program will help household experiencing financial hardship directly related to the COVID-19 pandemic.

document attached

**Part 3. Additional documents.**

List here all additional supporting documents attached to this FRF Expenditure Plan (or indicate N/A):

Expenditure Categories Table indicating 2.3. Chapter Resolution.

Chapter Resolution attached

**Part 4. Affirmation by Funding Recipient.**

Funding Recipient affirms that its receipt of Fiscal Recovery Funds and the implementation of this FRF Expenditure Plan shall be in accordance with Resolution No. CJY-41-21, the ARPA, ARPA Regulations, and with all applicable federal and Navajo Nation laws, regulations, and policies:

Chapter's Preparer: Angie Eak  
signature of Preparer/CONTACT PERSON

Approved by: Myra Chantel Sr  
signature of Chapter President (or Vice-President)

Approved by: Angie Eak  
signature of Chapter Manager or CSC

Approved by: Sonata Jiri  
signature of DCD Chapter ASO

Approved to submit for Review: 6/21/2022  
signature of DCD Director

Appendix J:  
Project Budget  
Summary  
Per  
CJN-29-22

THE NAVAJO NATION  
PROJECT BUDGET SCHEDULE

<b>PART I.</b> Business Unit No.: <u>New</u>		<b>PART II.</b> Project Information	
Project Title: <u>Cornfields Chapter Food Assistance Program</u>		Project Type: <u>Food Assistance</u>	
Project Description: <u>The program will help mitigate the extraordinarily high levels of hunger and hardship due to the on-going COVID-19 crisis.</u>		Planned Start Date: <u>09/30/2022</u>	
Check one box: <input checked="" type="checkbox"/> Original Budget <input type="checkbox"/> Budget Revision <input type="checkbox"/> Budget Reallocation <input type="checkbox"/> Budget Modification		Planned End Date: <u>12/31/2026</u>	
		Project Manager: <u>Alfreda Earle</u>	

PART III. List Project Task separately, such as Plan, Design, Construct, Equip or Furnish.	PART IV. Use Fiscal Year (FY) Quarters to complete the information below. O = Oct.; N = Nov.; D = Dec., etc.								Expected Completion Date if project exceeds 8 FY Qtrs.						
	FY 2023				FY 2024										
	1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.	1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.							
The project will have funds encumbered no later than Dec. 31, 2024 and will be fully expended by Dec. 31, 2026	O	N	D	J	F	M	A	M	A	M	J	J	A	S	
Food Purchase and distribute	X			X			X		X			X			

<b>PART V.</b> Expected Quarterly Expenditures	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	PROJECT TOTAL
			15,000.00	15,000.00	15,000.00	15,000.00	15,000.00	5,000.00							\$65,000.00

Signed  
Budget

Forms 1, 2 & 4

(Other budget forms if needed)

THE NAVAJO NATION  
PROGRAM BUDGET SUMMARY

FY 2023

PART I. Business Unit No.: <u>  </u> New		Program Title: <u>Food Assistance Program</u>		Division/Branch: <u>DCD</u>	
Prepared By: <u>Alfreda Earle</u>		Phone No.: <u>(928) 755-3912</u>		Email Address: <u>aearte@nnchapters.org</u>	
Fiscal Year / Term: <u>9/30/20 - 12/31/20</u>		Amount: <u>\$65,000.00</u>		% of Total: <u>100%</u>	
PART II. FUNDING SOURCE(S)					
PART III. BUDGET SUMMARY					
		Fund Type Code	(A) NNC Original Budget	(B) Proposed Budget	(C) Difference or Total
2001	Personnel Expenses	✓	0	29,400	29,400 AH
3000	Travel Expenses				
3500	Meeting Expenses				
4000	Supplies	✓	0	5,320	5,320 AH
5000	Lease and Rental				
5500	Communications and Utilities				
6000	Repairs and Maintenance				
6500	Contractual Services				
7000	Special Transactions				
8000	Public Assistance	✓	0	30,000	30,000 AH
9000	Capital Outlay				
9500	Matching Funds				
9500	Indirect Cost				
TOTAL			\$0.00	65,000.00	65,000
PART IV. POSITIONS AND VEHICLES					
TOTAL:			(D)	(E)	
Total # of Positions Budgeted:			0	0	AH
Total # of Vehicles Budgeted:			0	0	
PART V. I HEREBY ACKNOWLEDGE THAT THE INFORMATION CONTAINED IN THIS BUDGET PACKAGE IS COMPLETE AND ACCURATE.					
SUBMITTED BY: <u>Alfreda Earle</u>		APPROVED BY: <u>James Adakai</u>			
Program Manager's Printed Name		Division Director / Branch Chief's Printed Name			
<u>Alfreda Earle</u>		<u>James Adakai</u>			
Program Manager's Signature and Date		Division Director / Branch Chief's Signature and Date			
<u>[Signature]</u>		<u>[Signature]</u>			
		<u>2-10-23</u>			
James Adakai, Deputy Director		Calvin Castillo, Executive Director			

6/11/23

FY 2023

THE NAVAJO NATION  
PROGRAM PERFORMANCE CRITERIA

Page \_\_\_ of \_\_\_  
BUDGET FORM 2

PART I. PROGRAM INFORMATION:  
Business Unit No.: \_\_\_\_\_ New  
Program Name/Title: Cornfields Chapter Food Assistance Program

PART II. PLAN OF OPERATION/RESOLUTION NUMBER/PURPOSE OF PROGRAM:

PART III. PROGRAM PERFORMANCE CRITERIA:	1st QTR		2nd QTR		3rd QTR		4th QTR	
	Goal	Actual	Goal	Actual	Goal	Actual	Goal	Actual

1. Goal Statement:  
Provide Financial Handship and bring some measure of relief to many families as we continue to navigate these unprecedented times.  
Program Performance Measure/Objective:  
Assist community members every quarter with food.

125		125		125		125	
-----	--	-----	--	-----	--	-----	--

2. Goal Statement:  
To help lower the unemployment rate by providing employment.  
Program Performance Measure/Objective:  
Hire an office specialist to assist with carrying out the program.

1		1		1		1	
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3. Goal Statement:  
Program Performance Measure/Objective:

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4. Goal Statement:  
Program Performance Measure/Objective:

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5. Goal Statement:  
Program Performance Measure/Objective:

--	--	--	--	--	--	--	--

PART IV. I HEREBY ACKNOWLEDGE THAT THE ABOVE INFORMATION HAS BEEN THOROUGHLY REVIEWED.

Alfreda Earle Division Director/Branch Chief's Printed Name  
 Program Manager's Printed Name  
James Adakai Division Director/Branch Chief's Signature and Date  
 Program Manager's Signature and Date

James Adakai 2-10-23 Deputy Director  
Calvin Castillo 2/10/2023 Executive Director

THE NAVAJO NATION  
 LISTING OF POSITIONS AND ASSIGNMENTS BY BUSINESS UNIT

SUB ACCT	POS NO	JOB TYPE	POSITION TITLE	EMP ID	WRKSITE CODE	FY 2021 ACTUAL		FY 2022 PROPOSED	
						G/S	SALARY	HOURS	BUDGET
1001			Office Specialist					2080	29,678.00

*Cornfields Chapter Food Assistance Program*

*R. N. Johnson*

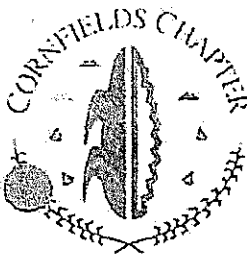


THE NAVAJO NATION  
 DETAILED BUDGET AND JUSTIFICATION

PART I. PROGRAM INFORMATION:		Comfields Chapter: <u>Food Assistance</u>	Business Unit No.: <u> </u>	New
PART II. DETAILED BUDGET:		(B)	(C)	(D)
Object Code (LOD 6)	Object Code Description and Justification (LOD 7)	Total by DETAILED Object Code (LOD 6)	Total by MAJOR Object Code (LOD 4)	
2001	<u>Personnel Expenses</u>	<u>29480</u>	<u>29480</u>	<u>29480</u>
2310	<u>Temporary 2320-Temporary Ft</u>	<u>0</u>	<u>0</u>	<u>0</u>
4000	<u>Supplies</u>	<u>0</u>	<u>0</u>	<u>0</u>
4120	<u>Office Supplies</u>	<u>0</u>	<u>0</u>	<u>0</u>
4130	<u>General office supplies</u>	<u>26600</u>	<u>26600</u>	<u>5320</u>
4410	<u>Operating Supplies</u>	<u>0</u>	<u>0</u>	<u>0</u>
4420	<u>General operating supplies</u>	<u>26600</u>	<u>26600</u>	<u>5320</u>
8000	<u>Public Assistance</u>	<u>0</u>	<u>0</u>	<u>0</u>
8020	<u>Social</u>	<u>0</u>	<u>0</u>	<u>0</u>
	<u>8095 - other Public Assistance</u>	<u>0</u>	<u>0</u>	<u>0</u>
	<u>Food Purchase</u>	<u>30000</u>	<u>30000</u>	<u>30000</u>
	<b>TOTAL</b>	<b>65,000</b>	<b>65,000</b>	<b>65,000</b>

*v.r.f. 9/5/23*

Chapter Resolutions  
and Other  
Supporting  
Documents



# CORNFIELDS CHAPTER

P.O. Box 478, Ganado, Arizona 86505 – PH# (928) 755-5912 – FAX# (928) 755-5917

Email: [cornfields@navajochapters.org](mailto:cornfields@navajochapters.org) Website: [cornfields.navajochapters.org](http://cornfields.navajochapters.org)

Page 1

CF-SEPT2022-059

## RESOLUTION OF THE CORNFIELDS CHAPTER

Approve and Request the Navajo Nation Office of the President and Vice-President, the Naabik'ivati' Committee, Navajo Nation Council, and the Budget and Finance Committee to Support and Approve the Cornfields Chapter Expenditure Plans for: Powerline Project, Community/Veterans Fencing Project, Assistance, Home Renovation/Improvement Project, Housing Projects, Technology Equipment, Medical Supply Storage Building and Special Duty/Premium Pay.

### WHEREAS:

1. Cornfields Chapter is a recognized as certified chapter of the Navajo Nation and is vested with the authority and responsible to plan and implement all things that are in the best interest of its community; and
2. Cornfields Chapter realize that pursuant to CAP-34-98, the Local Governance Act allows all chapters to make decisions over local matters; this authority will improve community decision making, allow communities to excel and flourish, enabling Navajo Nation leaders to lead towards a prosperous future of its community; and improve the strength and sovereignty of the Navajo Nation; and
3. Cornfields Chapter is delegated to act within its authority to review all local matters affecting the Community members consistent with Navajo Nation law, including custom and tradition with compel the Chapter to govern with responsibility and accountability to the community members; and
4. Cornfields Chapter, at its recent Planning Meeting on August 02, 2022 discussed the Navajo Nation Fiscal Recovery Funds; and
5. Cornfields Chapter, knows that the Fiseal Recovery Funds are specifically intend to respond to the COVID-19 public health emergency and its negative economic impacts, including assistance to households, and respond to workers performing essential work during the COVID-19 public health emergency by providing hazard and premium pay to eligible workers, and make necessary investments in water, sewer, and/or broadband infrastructure; and
6. Pursuant to CJN-29-22 the Navajo Nation Central Government may award funding to LGA-Certified Chapters through sub-recipient agreements to implement and manage specific projects, Cornfields Chapter would like to exercise its LGA authority to receive the Navajo Nation Fiscal Recovery Fund and manage the projects; and